

Comms Meeting Notes Place - 2 Cross Lane, Burton Lazars Date - 4th September 2014 Time - 0845 – 1000	
Team Bill Hill Chair, Bill Glancy Social Media , John Dehnel Web Master , Julia Hinde Press and Publicity , Peter Knowles	
Apologies – Peter	
Matters Arising <ul style="list-style-type: none"> Calendar and up and coming events swapped positions on website – thanks John Rotary Mags now delivered to Ron's office (thank you Ron), Bill H has labels for mags and blue cards will be distributed by the team, through stewards and neighbouring members same method will apply for Rotary Events. Events outstanding for the calendar from Bill Hill now added 8th Nov Beatle Drive with food Burton Lazars Village Hall Jan Quiz and possible choir concert Jan 2015 WIP Cycle Race not happening. Event publicity proforma's outstanding for FR Concert and Santa Fun Run Prizes required for Raffles at both events contact Ron & Alison Bill H weekly info at meetings slot still outstanding feedback from Chairs required. 	Action Comms Team Alison/ Ron All Club Bill H
Update on Events Publicity FR Concert - Alison Blythe <ul style="list-style-type: none"> Posters and leaflets now available and being posted out and put up if you can help ask Alison and Julia Article already been in MT and on their website during August. Publicity MT Alison is working on additional info for an article and for WOW Melton on MT website. Link to be investigated on Uppingham School Website for connection with the ticket website Tweets are going out and have been picked up by a Classical Concert Organisation also Sir Malcolm Sergeant webpage has an Events page so Bill G investigating getting us onto it. Need info to keep drip feeding onto the 85 folk who pick them up. U3A Bill G's wife a member and investigating us getting publicity through them. (thank you Margaret) 	All Club John Bill G Bill G
Santa fun Run – Ron <ul style="list-style-type: none"> MT Xmas events mag funds required total cost £180 incl VAT Julia working with Belvoir to share cost for Santa Fun Run and Santa Sleigh and promoting charities ie Xmas Parcels etc., and charities which will benefit – funds agreed in principle by Bill Hill. Julia and Ron meeting Christian at the MT Thursday 11th Sept am to agree dates and subjects of articles for the run up to the race. We already have followers on the face book page so we now need information to start generating interest. Calendar date for flyers for the Dog Trust Xmas Fair as a possible venue to promote SFR. Julia to speak with Pets @ Home re judging the best dressed dog competition. 	Julia Julia /Ron SFR Team John Julia
Distribution of information to members <ul style="list-style-type: none"> Blue card, Directory, Magazines labels have been issues to JJH for use by the team to name these docs to be handled through Stewards and also passed to local members to distribute. Invites & Events a contact list for members to for distribution and also telephone to be set up via Chairs. Weekly meeting info to be considered by BH to keep members up to speed with the Club tba 	Comms Team Julia Julia
Project Team Progress Reports <ul style="list-style-type: none"> JD requires up to date info for our website as our hits are falling to maintain interest in our Club with pics 	All Members
District Website update - Bill G <ul style="list-style-type: none"> Currently working to update the District Site so work in progress Facebook and twitter ongoing training always available on request 	
Press & Publicity - Julia <ul style="list-style-type: none"> As Above Advert in Hidden Melton due to the poor quality a refund has been requested still outstanding 	
Date & Time of next meeting Thursday 9 th October Thursday 13 th November Thursday 4 th December Thursday 8 th January 2015 Thursday 5 th February Thursday 5 th March Thursday 2 nd April Thursday 7 th May Thursday 4 th June All members are welcome to these meetings if they have anything they wish us to work on, please contact Julia to book in	